

BERNE UNION AGM 2019 – HYDERABAD, INDIA
20th – 24th October 2019

MEETING VENUE & HOTEL INFORMATION

Meeting Venue: Hotel NOVOTEL *****

**Novotel & HICC Complex
Kondapur, Hyderabad,
Telangana 500081, India**

For room booking queries please contact:
Mr Vikas Pal
H6182-sl4@accor.com
+919966024006



Novotel Hyderabad Convention Centre holds a charm among business travellers, families & couples alike. The hotel is one of the only 5 star hotels near Hyderabad International Convention Centre and promises a rich experience with 288 rooms, multi-cuisine restaurants, bar, O2 spa, sprawling lawns, banquets & recreational activities. Novotel Hyderabad Hotel shares a seamless connectivity with international airport, railway stations and IT & corporate hubs of HITEC City.

Room Type	Cost single / Double Occupancy in Rupees
Superior Room	8,000 / 9,000 + 28% tax
Superior Pool View Room	9,000 / 10,000 + 28% tax
Premier Room	10,500 / 11,500 + 28% tax

These prices include:

WiFi access, access to the Health Club, use of swimming pool, and buffet breakfast
*Premier Room price includes a one-way transit from the airport

Extra nights in the Novotel Hotel:

ECGC have kindly negotiated these prices for 2 days before and after the meeting in case you would like to extend your stay in Hyderabad for a short holiday or business meeting opportunities. These Prices are therefore available Thursday 17th through until Saturday 26th October

Reservation Name Changes:

If you are unsure *who* will attend the AGM at this point, to avoid disappointment, please make the reservation using an ALIAS, using your company name plus a number. For example, KSURE1 / KSURE2 or EFIC1 / EFIC2

Cancellation terms:

The Novotel hold a strict non-refundable policy for all bookings. Amendments to names are accepted, but date changes, no shows and cancellations are non-refundable from the time of booking.

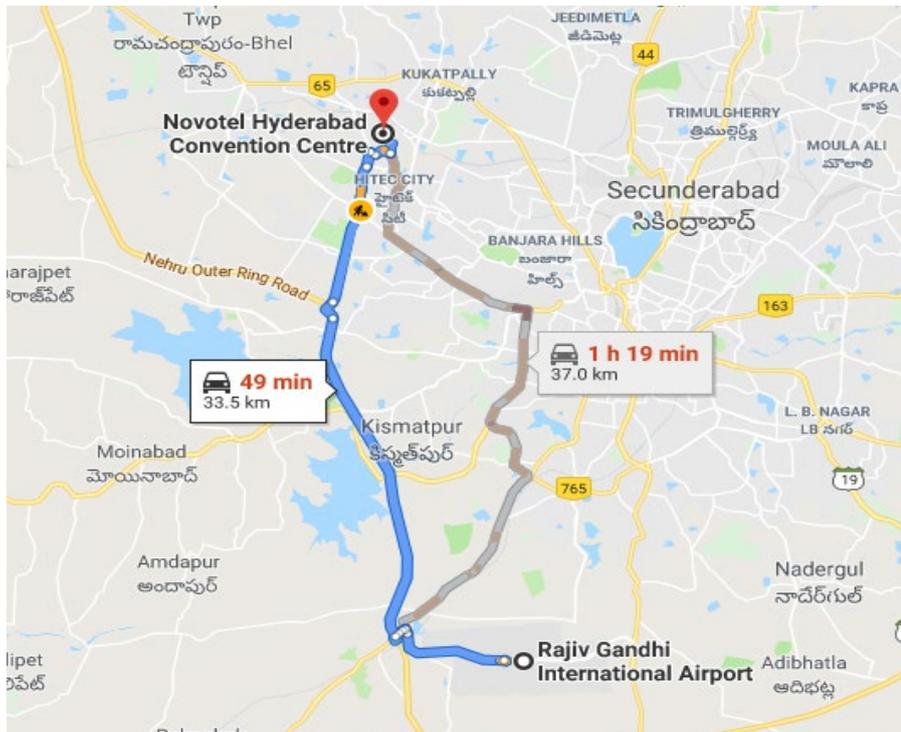
If your flight arrives in the early hours of the morning, you will need to book the hotel room from the night before, to avoid any disappointment. Upon booking your hotel room, please indicate your estimated arrival time (only required to do so if you are *not* taking the hotel airport pick up).

Check in is at 2pm and check out is at 12pm. If any requirements for a late check out are needed please ask the reception desk and they will accommodate you where possible.

Please complete the hotel booking form as soon as possible and send directly to Mr Vikas Pal at Novotel.

Click here: [HOTEL BOOKING FORM](#)

Location and Directions



How to get to Novotel, Hitec City from Rajiv Gandhi International Airport?

1. Novotel Airport Service

Our best recommendation is to order your airport pick up and drop off from the Novotel Hotel, please book this service using the hotel booking link / form.

2. Prepaid Taxi Service

At the Rajiv Gandhi International Airport, prepaid taxi is available at all time. You can pre-book it inside the airport or can take one coming just outside the arrival gate. The average price is roughly 1,000 Rupees each way.

3. Uber

Uber is also available in Hyderabad but may have a waiting time of up to 20 mins. This price will be less than a taxi.

Visa Information

1. To check if you need a visa to visit India, please check here:
<https://www.passportindex.org/comparebyPassport.php>
2. Delegates are advised to apply for a Business Visa to attend the BU AGM 2019 in India. To apply for e-Business Visa please visit <https://indianvisaonline.gov.in/>
Please note applications for e-Business Visa need to be submitted minimum 4 days in advance of date of arrival.
Applicant should carry a copy of Electronic Travel Authorization (ETA) along with him/her at the time of travel. Please confirm that your ETA status is shown as 'GRANTED' on the mentioned website prior to commencement of your journey.
Please note that all those with a paper granted EVisa for India, when arriving at the airport please go to the 'EVisa immigration section' for your paper visa to be transferred and officially stamped in your passport
3. For a Visa invitation letter (recommended for all guests including those with an eVisa) please complete the details below and send to Mr Gaurav Tewari / Mr. SP Vignesh at ECGC:
 - **Title:**
 - **Name:**
 - **Surname:**
 - **Company:**
 - **Job Title:**
 - **Date of birth:**
 - **Passport Number:**
 - **Issue Date:**
 - **Valid Date:**
 - **Date of Arrival:**
 - **Date of Departure:**

Please email these details to Mr. Gaurav Tewari / Mr. SP Vignesh cud@ecgc.in

Airport immigration advice:

Please note that all those with a paper granted EVisa for India, when arriving at the airport please go to the 'EVisa immigration section' for your paper visa to be transferred and officially stamped in your passport

Temperature:

Average temperature in October: Average low: 21°C; Average high: 31°C

Currency: Indian Rupees (INR) only – There is an ATM in the HICC complex

Electricity: The electric current in India is 220 Volts. In India, the power plugs and sockets are of type C, D and M. India has round-pin sockets. Therefore, if your plug is different, we recommend you travel with an adaptor. European and UK plug sockets are available in the hotel rooms but are limited.

General Tourist Information

Charminar

Charminar is a monument that is symbolic of the city of Hyderabad. It was built in 1591 by Mohammed Quli Qutb Shahi, the fifth sultan of the Qutub Shahi dynasty to commemorate the end of a deadly plague attack on the city. Our guide will enthral you with legends like the presence of a secret tunnel underneath Charminar which connected to Golconda Fort, created as a means of escape for the royal family at times of distress.



Choumahalla Palace

The last leg of our walk brings us to Choumahalla. It is the Palace of the Nizams who were at one time the richest people in the world. Some of the noteworthy sections in this Palace include a water fountain, vintage cars, intricate carvings, glass chandeliers and the grand durbar hall. During the heydays of the Nizams, as many as 7000 attendants used to man this Palace!



Golconda Fort

We head out to Golconda, located 11 km away from the Hyderabad City. The Golconda fort is arguably the greatest hill fortress of India. Built in AD 1143 as a mud fort, it was fortified between the 14th and 17th centuries and served as the principle Palace of the Bahmani Sultans and the Qutb Shahi dynasty. Our guide will bring alive the history of this Fort and how it shaped the future of Hyderabad and its people



Qutub Shahi Tombs

Qutub Shahi Tombs were erected in the memory of the old kings of Golconda. The arch, columns, dome minarets, and galleries look exquisite and are surrounded by gardens called Ibrahim Bagh. As per legend, these tombs were revered during the rule of the Qutub Shahi Kings and even criminals taking refuge here were pardoned.



Salarjung Museum

The most famous museum in Hyderabad. It has the world's largest one-man Art collection. Nawab Mir Yusuf Ali Khan Salar Jung III (1889–1949) who was the Prime Minister of the seventh Nizam of Hyderabad, spent a fortune over thirty-five years to build this collection. The collection ranges from 2nd century B.C to early 20th century A.D of different cultures such as Greek, Roman, Hindu, Jain, Buddhist, Christian and Islamic.



Other Information

Hyderabad, India

Climate: Hyderabad has hot summers and warm winters. October is the beginning of winters in India, average daily temperature range from 21°C- 31°C.

Advised Clothing:

During the conference the dress code will be Smart / Business

During the AGM dinner the dress code will be Smart / Business

During the Farewell dinner as we will be outside, the dress code will be smart / casual.

Currency: India currency is Indian Rupees (INR). Foreign currencies can be exchanged at the hotel.

Credit & Debit cards: American express, Mastercard and Visa are widely accepted.

Banking Hours: Mon-Fri: 09:30-13:00 and 14:00-17:30

Tipping: Tipping for services in restaurants is not obligatory but often a standard practice and is generally 5-10%.

Time: India Standard Time is 5.5 hours (5 hours 30 minutes) ahead of Greenwich Mean Time (GMT+5.5).

Tourist Information: https://en.wikipedia.org/wiki/Tourism_in_Telangana

Weather Information: <https://www.accuweather.com/en/in/india-weather>

Contact Information:

For Berne Union Secretariat please contact Nicole Cherry
+442078411118
ncherry@berneunion.org

For ECGC please contact Gaurav Tewari / SP Vignesh
+912266590744 / +912266590724
cud@ecgc.in